



Application Guidelines 2012-13

**Applications must be hand delivered, postmarked or scanned and emailed by
5pm, Friday 19th October 2012**

**2012/13 Murrumbidgee
Community Partnerships**

**1st Floor, 43-45 Johnston Street
PO Box 5224**

WAGGA WAGGA NSW 2650

Email: murrumbidgee@cma.nsw.gov.au

*Please note that you must contact a Murrumbidgee CMA case officer to discuss your project
prior to lodging your application.*

Note: Application Guidelines must be read in conjunction with the
Application Form, which can be downloaded at

www.murrumbidgee.cma.nsw.gov.au



**Catchment Management
Authority**
Murrumbidgee



CARING
FOR
OUR
COUNTRY

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About the Murrumbidgee Catchment Management Authority (CMA)

The Murrumbidgee CMA is responsible for natural resource management in the natural drainage basin of the Murrumbidgee River.

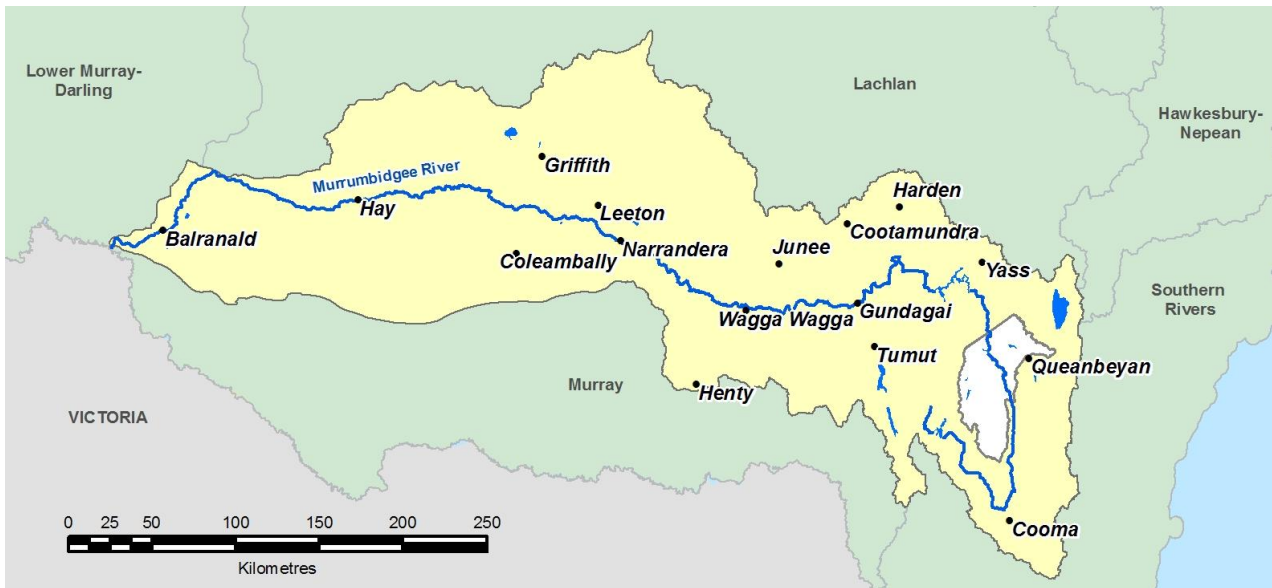


Figure 1 - Murrumbidgee CMA area of operation.

The Murrumbidgee Catchment Action Plan is a strategic plan that sets targets and directs investment to achieve sustainable natural resource management in line with community expectations.

Murrumbidgee Catchment Action Plan Targets

BIODIVERSITY

- Increased area of native vegetation managed for biodiversity conservation
- Management of threatened species and ecological communities for biodiversity conservation
- Restricted distribution of environmental weeds and pest animals

LAND

- Improved soil health
- Improved water use efficiency
- Reduced dryland salinity
- Increased area of land managed within its capability

WATER

- Reduced sediment levels in the Murrumbidgee River
- Reduced salt levels in the Murrumbidgee River
- Increased area, diversity, condition and connectivity of inland aquatic systems

COMMUNITY

- Increased community participation in natural resource management (NRM) projects through an increase in knowledge and skills
- Increased participation of Traditional Owners and aboriginal people in NRM
- Increased community understanding of Indigenous values in NRM

Copies of the Murrumbidgee Catchment Action Plan (CAP) are available from your local Murrumbidgee CMA office or online at www.murrumbidgee.cma.nsw.gov.au/online-cap.aspx

Murrumbidgee Community Partnerships Overview

What is Murrumbidgee Community Partnerships?

Murrumbidgee Community Partnerships is an initiative of the Murrumbidgee CMA. This program will provide funding to incorporated community groups and not-for-profit organisations to enable them to undertake projects that deliver NRM outcomes in alignment with Murrumbidgee CAP priorities. The maximum amount of funding is:

- > \$20,000 (GST exclusive)

What are the objectives of Murrumbidgee Community Partnerships?

Murrumbidgee Community Partnerships has two objectives:

- To provide an opportunity and means for incorporated community groups to undertake small on-ground projects tackling important local NRM issues within the Murrumbidgee catchment as mapped above.
- To increase community confidence and ability to adopt NRM practices and promote shared learning and decision making, leading to greater community ownership of NRM in the catchment.

What is an eligible project?

To be eligible, a project must meet all of the following criteria:

- Project activities must align with at least one of the 2012/13 Murrumbidgee Catchment Action Plan. Priority will be given to projects that include: Reducing the impacts of rabbits or Engagement with Indigenous communities.
- Project activities can also align with one or more of the Murrumbidgee Catchment Action Plan targets, in the areas of Biodiversity, Land, Water and Community (refer to pg.4 of these guidelines).
- Projects valued between \$1,000 - \$20,000 (GST exclusive).
- Projects must have a clear project design and plan and can be completed by the end of December 2013.
- Projects **must** have in-kind contribution (cash and/or in-kind) of at least 50%.

Who can apply?

Murrumbidgee Community Partnerships is targeted towards incorporated community groups who have the majority of their group members within the Murrumbidgee catchment. Also, if the community group is proposing to conduct on-ground activities, these must be undertaken in the Murrumbidgee catchment.

Eligible applicants include, but are not limited to:

- Landcare groups
- Sustainable farming groups
- Schools
- Universities
- Volunteer groups – (ie. Rotary, Apex)
- Scout / Guide groups
- Indigenous land management groups
- Not-for-profit organisations
- Progress associations
- Recreational groups
- Sporting organisations
- Outdoor clubs
- Any other local issues-based community-orientated group

Submissions will **not** be accepted from:

- Profit making groups and individuals
- Political organisations
- Government departments and agencies
- Groups which have not successfully delivered previous projects for which they have received Murrumbidgee CMA support
- Industry groups

There is no specific requirement for a community group to become incorporated within the Murrumbidgee Community Partnerships guidelines. However, if a community group wishes to assume full reporting and financial responsibility for Murrumbidgee Community Partnerships funding it must be incorporated ('a legal entity').

If a community group is **not** incorporated, then another legal entity (for example, local government, a not-for-profit organisation or an incorporated community group) must agree, in writing, to act as a 'sponsoring organisation' to administer the contract and funding. The legal entity will be responsible for meeting the contractual obligations of the funding. Local government councils and commercial/for profit organisations cannot apply for funding directly but are able to partner with an eligible group to apply for funding. The application must come from the community group and clearly define the nature of the sponsorship. You should only seek a sponsoring organisation if your group is **not** a legal entity.

What activities will not be funded?

The following activities and items are considered **ineligible** for funding:

- Activities that undertake to control invasive species where the primary benefit will be for agricultural production purposes
- Purchase of infrastructure and major capital items, including computer hardware and software and vehicles
- Standard boundary fencing that would be considered a landholder's normal responsibility
- Activities more appropriately funded by other bodies (e.g. private landholders, industry, government agencies, regional NRM bodies) including: activities that land managers can reasonably be expected to undertake to ensure the sustainable management of areas under their control
- Field days and training that is delivered, sponsored or otherwise considered to be a responsibility of government funded industry bodies
- Work that is undertaken before the Funding Agreement for the project is approved or after the timeframe of the project
- Projects that are mainly to beautify or improve amenity, such as in school grounds or municipal parks and reserves
- Commercial operations
- Activities not consistent with key national, state and local priorities
- Activities designed to raise revenue such as the production of publications to be sold on a cost-recovery or profit basis
- Operating costs that are incurred whether or not the group does the project
- Legal costs
- Projects that propose the introduction or establishment of plants, animals or other biological agents that are known to be, or could become, environmental or agricultural weeds or pests
- Purchase, lease or acquisition of land
- Relief teaching costs for schools

- Noxious weed control on council owned and/or managed land
- Areas already included in an existing CMA Management Agreement and/or Property Vegetation Plan.
- Activities that do not meet current WHS Act and Guidelines (2011) requirements.

What defines a legal Community Group for this project?

A community group must be 5 or more people undertaking works that have a public benefit for NRM. Groups must be incorporated or partner with an incorporated group or local government.

What defines a not-for-profit organisation for this project?

A not-for-profit organisation is one which is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. This applies both while the organisation is operating and when it winds up. Any profit made by the organisation goes back into the operation of the organisation to carry out its purposes and is not distributed to any of its members.

What defines a political organisation for this project?

A political organisation is an organisation that works to represent groups of people and ideas. They aim to have members elected to Parliament so their ideas can impact the way Australia is governed.

Do I need permission and approvals?

Where applicable, all projects need to have written permission of any land owners, land managers and others directly affected by the project. Projects must also meet legal and planning requirements under Australian, State, Territory and local government laws. This may involve obtaining relevant permits and/or approvals and/or licences for the proposed works.

How many applications?

Only one application per community group can be submitted.

The Application Form

PART 1 – Applicant/ Community Group Details

1.1 Name of Applicant/Community Group

The legal name of the organisation must be written in full.

A community group must be 5 or more people undertaking works that have a public benefit for NRM. Groups must be incorporated or partner with an incorporated group or local government.

1.2 Contact person for Applicant/Community Group

A contact person is someone who is easily contactable and who has broad knowledge of the project including timeframes, design and outcomes. The person should be a representative of the group (but does not have to be a member of the groups executive such as the chairperson) and someone who can speak on behalf of the applicant/community group. Please provide two contact persons, listing as much detail as possible.

1.3 ABN and GST status

Please provide a valid ABN which belongs to your organisation/ community group. If your group is incorporated, please provide the number and date your organisation/ community group was incorporated.

The Australian Taxation Office considers funded projects to be a taxable supply under the *A New Tax System (Goods and Services Tax) Act 1999*. If the applicant or sponsor is registered for GST the funded amount will be paid with 10% GST on top of the approved funded amount. If the applicant or sponsor is not registered for GST no additional amount is payable beyond the approved funded amount. For advice regarding GST contact your tax advisor or visit the Australian Taxation Office website on www.ato.gov.au.

1.4 Insurance

To be eligible for funding, your sponsoring organisation must have public liability insurance (minimum \$10 million). Attach a copy to the application for evidence. Should funding be approved for your project, you will be required to provide evidence of specified insurance cover including public liability to the value of not less than \$10 million, workers' compensation, personal accident and/or volunteer workers' insurance.

PART 2 – Sponsor Organisation/ Group Details

There is no specific requirement for a community group to become incorporated within the Murrumbidgee Community Partnerships guidelines. However, if a community group wishes to assume full reporting and financial responsibility for Murrumbidgee Community Partnerships funding it must be incorporated ('a legal entity').

If a community group is **not** incorporated, then another legal entity (for example, local government, a not-for-profit organisation or an incorporated community group) must agree, in writing, to act as a 'sponsoring organisation' to administer the contract and funding. The legal entity will be responsible for meeting the contractual obligations of the funding. Local government councils and commercial/for profit organisations cannot apply for funding directly but are able to partner with an eligible group to apply for funding. The application must come from the community group and clearly define the nature of the sponsorship.

You should only seek a sponsoring organisation if your group is **not** a legal entity.

2.1 Name of Sponsoring Organisation

The legal name of the sponsoring organisation must be written in full.

2.2 Contact person for Sponsoring Organisation

Please refer to 1.2 for details. You only need one contact person for a Sponsor Organisation, however please choose someone who is easily contactable.

2.3 ABN and GST status

Please refer to 1.3 for details. Please provide a valid ABN of your sponsoring organisation/ community group.

2.4 Insurance

To be eligible for funding, your sponsoring organisation must have public liability insurance (minimum \$10 million). Attach a copy to the application for evidence. Please refer to 1.4 for details.

PART 3 – Project details/Eligibility

3.1 Give your project a title

Provide your project with a title which should give an idea of what the project will be about, location and who might be involved. This should not be any longer than 10 words.

For example:

- *Hampden Bridge Childcare Centre Sustainability Project*
- *Regenerating Perennial Grasslands in the Riverina Highlands*

3.2 Project Location

Please provide the name of where the project site is located (e.g. CMA region, property name), the number of project sites or properties involved, the amount of hectares the project will cover and the distance and direction from town.

3.3 Amount of Funding

Projects should be valued between \$1,000 and \$20,000 (GST exclusive).

3.4 Project description

Projects must contribute to the **2012/13** Murrumbidgee CMA Catchment Action Plan Targets: Priority targets are:

- **Impacts of Rabbits**
 - > For example: Active elimination of rabbit populations such as fumigation and ripping of warrens and/or baiting techniques.

- **Engagement with Indigenous communities**
 - > For example: Education and awareness raising activities of Indigenous cultural practices.
 - > Protection of Cultural sites.
 - > Traditional land management by Indigenous communities.
 - > Using Traditional Ecological knowledge.
 - > Connecting to Culture or Country.

However, projects can also align with one or more of the Murrumbidgee Catchment Action Plan targets, in the areas of Community, Land, Biodiversity and Water (refer to pg.3 of these guidelines). Some examples of activities pertaining to these targets can include, but are not limited to the following list:

Projects related to **Community** targets:

- > Undertake workshops, field days, awareness raising activities or demonstrations to assist the community improve their natural resource management knowledge & skills
- > Incorporation of Indigenous values into land management plans
- > Traditional owners or aboriginal people undertaking on-ground works on public or private land

Projects related to **Land** targets:

- > Demonstration projects and other awareness raising activities to encourage adoption of new practices or build skills in soil health management and water use efficiency
- > Farm planning to promote management of land within its capability
- > Undertake workshops, field days, demonstrations and other awareness activities to encourage sustainable grazing and management of groundcover

Projects related to **Biodiversity** targets:

- > Planting/replanting biodiversity corridors
- > Protecting remnant vegetation
- > Maintaining or improving habitat for threatened species or ecological communities
- > Pest animal and weed control activities to protect wildlife and plant communities

Projects related to **Water** targets:

- > Revegetating riparian zones
- > Maintaining or improving aquatic habitats such as wetlands

- (a)** Please briefly outline your project goals and objectives. Specify which and how it aligns with either one or both of the Murrumbidgee Catchment Action Plan Priority targets or one or more of the other targets. This should be no more than 100 words.
- (b)** Describe your project methods, including how your chosen activity will be achieved within the required timeframe. This could also include a brief design plan and a feasible timeline. This should be no more than 200 words.
- (c)** Describe the outcomes that your organisation/group believes the project will achieve and how these contribute to meeting the relevant Murrumbidgee Catchment Action Plan targets.

3.5 Community Engagement (past activities)

Please tick which of the community activities your organisation/group has undertaken or been involved with in the past 12 months.

Please briefly describe the activities that you ticked and include how many field days/workshops/courses were attended, if they were run by another organisation and how many people from your organisation/group attended as well as how many other members of the community attended. This should be no more than 100 words.

Please indicate if your organisation/group has been successful in acquiring funding for projects since 2007. Include the project name and a very brief description and location, source of funding, the amount and when the funding finished or is expected to finish.

3.6 Priority targets of your 2012/13 Murrumbidgee Community Partnerships Project

- (a)** Provide an estimate of how many people or volunteers that you expect will participate/engage with your group over the course of your project.
- (b)** Impacts of Rabbits: Provide an estimate of how many properties will be involved and an estimate of the amount of hectares of warren that will be actively controlled. Additionally, provide an outline of the environmental outcomes that your project will have specifically in your region. For example, active warren control will benefit ecologically endangered communities of Rosewood/Pine sandhills in the Hay region.
- (c)** Engagement with Indigenous communities: Provide an estimate of how many traditional owners that you expect will participate over the course of your project. If relevant, provide an estimated amount of hectares that might be worked on by traditional owners. Additionally, provide an outline of the outcomes that your project will have specifically in your region. For example, 'a raised awareness and adoption of Indigenous land management in the Monaro'.

3.7 Murrumbidgee CMA case officer contacted or technical advice sought

It is essential you discuss your project proposal with your nearest and most appropriate Murrumbidgee CMA case officer before you apply for funding. The Murrumbidgee CMA case officer will not write your application for you but will help with defining the project's aim and workplan, project eligibility and may be able to provide technical advice.

Please note that applications that have not contacted an officer will not be accepted.

For assistance in completing the application form, please contact your nearest Murrumbidgee CMA office:

Hay	(02) 6993 2070	Cootamundra	(02) 6940 2944
Coleambally	(02) 6954 4650	Harden	(02) 6386 3954
Leeton	(02) 6953 0766	Yass	(02) 6118 6013
Wagga Wagga	(02) 6932 3232	Queanbeyan	(02) 6229 7709
Henty	(02) 6929 3555	Cooma	(02) 6452 4150
Tumut	(02) 6941 2253		

If you have any questions regarding the application process or cannot contact a local office please contact our Wagga Wagga office on 6932 3232 or send an email to murrubidgee@cma.nsw.gov.au

Information is also available on the website: www.murrumbidgee.cma.nsw.gov.au

PART 4 – Project Budget & Work Plan

- (a) List the items of expenditure that your project requires throughout the timeframe of your project. Please use the table format provided in Part 4 of the Application Form. **Do not** include GST in your table.

Eligible budget items include, but are not limited to: materials (e.g. fencing, weed control chemical), equipment hire, venue hire, advertising costs, field day expenses and labour. When completing Part 4 of the Application Form, break down each activity describing what will be done, when, how and by whom. Carefully itemise the cost of materials, equipment and labour. Provide detailed information to substantiate your application for funding.

Projects **must** have in-kind contribution (cash and/or in-kind) of at least 50%. Applicants are to contribute towards the total cost of the project in cash and/or in-kind. Those applications that demonstrate a higher level of in-kind or cash contribution will be ranked more favourably. Volunteer labour is considered in-kind contribution and should be costed at \$30/hour.

Refer to [Appendix 1](#) of this document for an example on how to complete the budget.

- (b) Minor capital item/s can be purchased. Should you wish to purchase a capital item you must demonstrate the following in your application:

- that it is for group use, not individual use
- include a quote for the capital item
- clearly state the NRM outcomes to be achieved through the purchase of the capital item
- estimate the life of the capital item
- detail how you plan to upkeep/maintain/store the capital item for the life of the item

Major capital items that are not eligible for purchase include vehicles and office equipment (e.g. computers, software, office furniture)

PART 5 – Monitoring & Reporting

The Murrumbidgee CMA places a high priority on monitoring and reporting for all funded projects.

The requirements for Murrumbidgee Community Partnerships Projects are:

- > tracking of expenditure for acquittal;

- > a process to record project achievements;
- > a one-page progress report on your project at 6 monthly intervals which outlines the activities ;
- > a final report on project outcomes and financial expenditure by December 2013;
- > liaison with Murrumbidgee CMA case officers, should difficulties arise with your project;
- > copies of publicity that the project received need to be included in the final report; and
- > PlaceStories (digital project report): applicant is responsible for the supply of suitable images of the project to allow a place story to be produced. Images should demonstrate the project site; prior to work commencing, during the work and the final result.

The Murrumbidgee CMA will provide successful applicants with the required reporting format and training instruction for the completion of progress and final reports.

PART 6 – Declaration

Applicant/Community Group

Please provide information of two signatories from the organisation/community group that is applying for funding. These people can be any member of the organisation/group who are easily contactable, have a broad knowledge of the project, including timeframes design and outcomes and are able to speak on behalf of the group. Include their full name, position title, from what community group/organisation they come from, their most easily contactable telephone numbers and a signature and date.

Sponsoring Organisation

Please provide information for one of the members of your sponsoring organisation. This person must be easily contactable, have broad knowledge of the project, including timeframes design and outcomes and are able to speak on behalf of the applicant/community group. Include the person's name, position title, from what sponsoring organisation they are from and a signature and date of signature.

Monitoring & Reporting – PlaceStories Training

One to two members of the community group/organisation must choose and sign one of the two options on page 12 of the Application Form. Please provide as many details as possible.

Part 7 - Attached Documents

You must attach the following documentation (where applicable) to the application form and please tick the boxes for which you have included:

- Quotes for any capital items to be purchased
- Letter of support from sponsor
- Written permission from any landowner directly affected by the project
- Current Public Liability Insurance policy (minimum \$10 million)
- Project/site design plan
- If the project requires contractual work, a quote and plan/design must be submitted with the application

Conditions and Instructions for Applying

What are the conditions of receiving funding?

If you are successful, you will be responsible for managing your project within agreed timelines, monitoring and reporting and acquitting your expenditure.

For groups that are not legal entities, the organisation you have nominated as your sponsor is legally responsible for ensuring all contractual requirements are met.

Will I need to acknowledge the Murrumbidgee CMA, Australian Government and NSW Government?

Successful applicants will be required to acknowledge the funding provided by the Murrumbidgee CMA, Australian Government and NSW Government.

How is information disclosed?

The Murrumbidgee CMA is collecting information on the Application Form to assess your project for funding, and to fund your application if successful. The Murrumbidgee CMA is required to provide some or all of this information to:

- Australian and State Government agencies working with the Murrumbidgee CMA in managing the Murrumbidgee Community Partnerships project;
- Assessment panels which are responsible for assessing applications;
- Murrumbidgee CMA Natural Resource Officers (case officers);
- Members of Parliament and the media who may help in publicising successful projects;
- Other stakeholders with an interest in Murrumbidgee CMA projects for the purposes of research, education or project development.

If you consider that certain information in the application should be treated as confidential, you must clearly indicate that information and provide reasons for the request. The Murrumbidgee CMA reserves the right to accept or refuse a request to treat information as confidential. Information relating to individuals will be protected under the *Privacy and Personal Information Protection Act 1998*. Requests for access to such information will be dealt with under the provisions of the *Government Information (Public Access) Act 2009 (GIPA Act)*.

Preparing your application

The assessment of Murrumbidgee Community Partnership proposals is a competitive process and assessors need all the information in the application form to be completed to ensure proposals can be compared equally. To be competitive for funding, you will need to answer every question appropriately.

Only one application form may be submitted from each group.

However, organisations that are sponsoring applications on behalf of other groups may submit more than one application.

Submitting your application

To apply for Murrumbidgee Community Partnerships funding, you will need to complete all sections of the application form.

Application forms can be downloaded from the website www.murrumbidgee.cma.nsw.gov.au

Submit your signed, original application to the Murrumbidgee CMA by 5pm, Friday 19th October, 2012. Applications post marked Friday 19th October, 2012 will be accepted.

Applications **will not** be accepted if they are postmarked **after** the closing date.

No extensions of time for lodgement will be considered.

Post your application to: 2012-13 Murrumbidgee Community Partnerships Murrumbidgee Catchment Management Authority PO Box 5224 Wagga Wagga NSW 2650	Email your application to: murrumbidgee@cma.nsw.gov.au	Deliver your application to: 2012-13 Murrumbidgee Community Partnerships Murrumbidgee Catchment Management Authority Level 1 43-45 Johnston Street Wagga Wagga NSW 2650
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Please note that the Murrumbidgee CMA reserves the right to refuse funding for project or project components which do not meet the Murrumbidgee CAP targets or provide sufficient environmental benefit for their cost. The assessment criteria is at the discretion of the Murrumbidgee CMA.

Next Steps

How will applications be assessed?

Applications will be considered competitively against other proposals by an assessment panel, consisting of an independent and Murrumbidgee CMA representatives.

A determination of eligibility of the applicant and the project will be made, as well as an assessment which will take into consideration the following criteria:

1. Alignment of the project with one or both of the Murrumbidgee CAP Priority targets (refer Page 4) or one or more of the other targets (refer to Page 4 of this document or online. www.murrumbidgee.cma.nsw.gov.au)
2. Feasibility of the project to be completed by December 2013.
3. Organisation's level of community engagement, ensuring the community group is incorporated and falls under the definition of community group.
4. Value for money of the proposal.
5. Sound project design and planning.
6. Projects that focus on the delivery of on-ground NRM outcomes will be assessed more favourably than projects that do not deliver on-ground NRM outcomes.
7. Demonstrated capacity of the community group/organisation to deliver the project. Community groups are assessed on their group's longevity, recent activities, funding history and experience in successfully delivering projects.

Information you provide in your application will be used to assess your proposal. You are entirely responsible for the accuracy of all information submitted. If you knowingly provide inadequate, false or misleading information your proposal will be ruled ineligible.

Your application will be scored and ranked against all other applications received. Once applications have been assessed, the General Manager, Murrumbidgee CMA will consider proposals. The General Manager will make the final decision on which applications are successful and will receive funding.

The General Manager, Murrumbidgee CMA will make funding decisions and announce successful projects. Details of successful projects will be placed on the Murrumbidgee CMA website.

The Murrumbidgee CMA will advise all successful and unsuccessful applicants and sponsors in writing.

When will applications be assessed?

Applications will be assessed soon after the closing date of **Friday 19th October, 2012.**

What about contracting, payments and project commencement?

If you are successful, the Murrumbidgee CMA will send you a Funding Agreement that will need to be signed and returned and any specified conditions of funding met before the full payment for the project can be processed and the project commenced.

You are required to complete your project by the end of December 2013. Your case officer, assigned by the Murrumbidgee CMA, will guide you through the agreement between your community group and the Murrumbidgee CMA and they will be available to answer any questions or assist with any issues regarding your project.

Appendix 1 – Example budget

List the items of expenditure that your project requires. Please use this table format, not a different spreadsheet layout. Add rows if necessary.

DO NOT include GST in your figures

PROJECT ACTIVITY Break down each activity describing what will be done, when, how and by whom. Carefully itemise the cost of materials, equipment and labour. Provide detailed information to substantiate your application for funding.	TIMING		COMMUNITY PARTNERSHIPS FUNDING SOUGHT	CONTRIBUTIONS			TOTAL
	Start Mth/Year	End Mth/Year		Source	Cash	In-Kind	
Planning Draft detailed project site map: Consultant (estimate) Draft fence and plant specifications: Consultant 3 hours @ \$50/hour	Aug 11	Dec 11	\$2000 \$150				\$2150
Construct Fence Fencing materials: 2 rolls wire @ \$100, 24 posts @ \$10, Hire of post hole digger: 6 hours @ \$100/hour Labour: volunteer, 8 people for 6 hours @ \$30/hour	Jan 12	Mar 12	\$440 \$600	Landcare/Community		\$1440	\$2480
Planting preparation Hire tractor & ripper for rip lines: 4 hours @ \$200/hour Spray rip lines: contractor + spray, 1 hour @ \$50/hour Labour: volunteer, 1 person 2 hours @ \$30/hour	Mar 12	June 12	\$800 \$50	Landcare/Community		\$60	\$910
Planting Native trees & seedlings: 500 @ \$1/each Tree guards: 500 guards @ \$1/each Stakes: 1500 @ \$0.20 Labour to plant: volunteer 10 people for 3 hours @ \$30/hour	Aug 12	Oct 12	\$500	Landcare Nursery Landcare Nursery Landcare/Community		\$500 \$300 \$900	\$2200
Survey planting site Develop bird & animal survey: volunteer 2 people for 2 hours @ \$30/hour Undertake survey: volunteer, 10 people for 3 hours @ \$30/hour 2x year	Mar 13	Dec 13		Landcare/Community Landcare/Community		\$120 \$1800	\$1920
CAPITAL ITEMS – please list here and provide further details in Part 5 of this application form							
Pottiputki		Mar 12	\$300				\$300
Total for each column (excluding GST)			\$4840			\$5120	\$9960